

**SPECIAL TERM  
SPECIAL SESSION  
NOVEMBER 7, 2018**

On this the 7<sup>th</sup> day of November, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Commissioners' Courtroom of the Jackson County Courthouse, Edna, Jackson County, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
<del>Wayne Hunt</del>	<del>Comm. Pet. #1</del>
<del>Wayne Bubela</del>	<del>Comm. Pet. #2</del>
Johnny Belicek	Comm. Pet. #3
Dennis Karl	Comm. Pet. #4
Erin Rodriguez	Deputy County Clerk

At which time the following proceedings were had.

**Consider approval of County Payroll, and take any necessary action**

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the County Payroll and vendor register for November 9, 2018. Motion carried.

Clerk's note: A copy of payroll on file among exhibits of Commissioners' Court.

**Consider Payment of County and precinct bills and court orders, and take any necessary action**

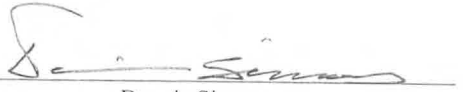
A motion was made by Comm. Karl, seconded by Comm. Belicek, to pay the Precinct and County bills and court orders.

Clerk's note: A copy of court orders on file among exhibits of Commissioners' Court.


**ADJOURNMENT**

A motion was made by Comm. Belicek, seconded by Comm. Karl to adjourn at 9:07 am. Meeting **ADJOURNED.**

**APPROVED** this the 13<sup>th</sup> day of November, 2018.

  
Dennis Simons  
County Judge

ATTEST:

  
Barbara Earl, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

**REGULAR TERM  
REGULAR SESSION  
NOVEMBER 13, 2018**

On this the 13<sup>th</sup> day of November, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Erin Rodriguez	Deputy County Clerk

At which time the following proceedings were had.

**Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

Mike Hiller, Extension Office, addressed the Court and submitted flyers for upcoming events.

**Approval of Minutes and/or additions and corrections, if any**

The minutes from October 23, 2018 October 24, 2018 and November 7, 2018 were submitted. It was noted that Comm. Hunt, and Comm. Bubela were not present at the November 7, 2018 payroll session.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the minutes with noted corrections. Motion carried.

**Consider Budget amendments, line-item transfers and revenue certifications for FY 2018 and FY 2019 Budget, and take any necessary action**

There were none.

**Canvass the vote of November 6, 2018 General Election**

The election returns for the November 6, 2018 General Election were submitted to the Court. Discussion was had concerning local officials who ran unopposed appearing on the ballot only as "unopposed".

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to certify the results from the November 6, 2018 General Election. Motion carried.

Clerk's note: A copy of canvass on file among exhibits of Commissioners' Court.

**Consider request to revise Library Circulation Policy under Section 2.1 Library Card, and take any necessary action**

Cherie Robinson, Library Director, advised the Court that the revisions would allow youth, under the age of sixteen, to be able to get a library card, tied to parent's account.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the revised Library Circulation Policy under Section 2.1 Library Card. Motion carried.

Clerk's note: A copy of revision on file among exhibits of Commissioners' Court.

**Receive Chapter 59 Asset Forfeiture Reports and Auditor's Reports for the District Attorney Forfeiture Funds for the year ended August 31, 2018 and the Sheriff and Constables Forfeiture Funds for the year ended September 30, 2018**

A copy of reports were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to receive the Chapter 59 Asset Forfeiture Reports and Auditor's Reports for the District Attorney Forfeiture Funds for the year ended August 31, 2018 and the Sheriff and Constables' Forfeiture Funds for the year ended September 30, 2018. Motion carried.

Clerk's note: A copy of reports on file among exhibits of Commissioners' Court.

**Consider approval of Federal Equitable Sharing Agreement and Certification Form, and take any necessary action**

Judge Simons advised the Court that this was an annual requirement.

A motion was made by Comm. Karl, seconded by Comm. Hunt, to approve the Federal Equitable Sharing Agreement and Certification Form. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider Grant Administration Services Contract with GrantWorks for the 2018 Texas Community Development Block Grant (CDBG), and take any necessary action**

Judge Simons noted that this was for a project in Lolita.

A motion was made by Comm. Karl, seconded by Comm. Belicek, to approve the Grant Administration Services Contract with GrantWorks for the 2018 Texas Community Development Block Grant (CDBG). Motion carried.

Clerk's note: A copy of contract on file among exhibits of Commissioners' Court.

**Consider Resolution designating County officials authorized to sign contract documents and financial documents regarding 2018 Texas Community Development Block Grant (CDBG), and take any necessary action**

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the Resolution designating County officials authorized to sign contract documents and financial documents regarding 2018 Texas Community Development Block Grant (CDBG). Motion carried. Resolution as follows:

**A201**

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE COMMISSIONER'S COURT OF THE COUNTY OF JACKSON, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7218530.

WHEREAS, the County of Jackson, Texas, has received a 2018 Texas Community Development Block Grant award to provide water/wastewater improvements, and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and,

WHEREAS, an original signed copy of the TXCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and,

WHEREAS, the County of Jackson, Texas, acknowledges that in the event that an authorized signatory of the County changes (deceases, resigns, etc.), this County must provide TXCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if the original resolution names only the title and not the name of the signatory); and
- a revised TXCDBG Depository/Authorized Signatories Designation Form (Form A202)

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONER'S COURT OF THE COUNTY OF JACKSON, TEXAS, AS FOLLOWS:

The County Judge and the County Judge Pro Tem be authorized to execute contractual documents between the Texas Department of Agriculture and the County for the 2018 Texas Community Development Block Grant Program.

The County Judge and the County Auditor be authorized to execute the State of Texas Purchase Order and Request for Payment Form documents required for requesting funds received in the 2018 Texas Community Development Block Grant Program.

PASSED AND APPROVED BY COMMISSIONER'S COURT OF THE COUNTY OF JACKSON, TEXAS) on  
November 13, 2018.

  
Dennis Simons  
County Judge

ATTEST:  
  
Barbara Earl  
County Clerk

**Discuss, consider, and select an administration service provider to complete application and project implementation for the CDBG-Disaster Recovery funding through General Land Office Community Development and Revitalization including resolution, and take any necessary action**

Judge Simons noted that this was tied to Hurricane Harvey relief funds. A scoring sheet was submitted ranking the RFP's submitted. Discussion was had concerning the use of funds.

A motion was made by Judge Simons, seconded by Comm. Belicek, to select GrantWorks as the administration service provider to complete application and project implementation for the CDBG-Disaster Recovery funding through General Land Office Community Development and Revitalization and approve the resolution. Motion carried.

Clerk's note: A copy of approval on file among exhibits of Commissioners' Court. Resolution as follows:

RESOLUTION

A RESOLUTION OF JACKSON COUNTY TEXAS AUTHORIZING THE SELECTION OF A PROFESSIONAL SERVICE PROVIDER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY PROJECT.

WHEREAS, the CDBG - Disaster Recovery (CDBG-DR) contract requires implementation by professionals experienced in the administration of federally-funded disaster recovery projects,

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with GLO-CDBG requirements,

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

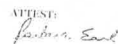
Section 1 That GrantWorks, Inc. be selected to provide CDBG application and project-related administration services for the CDBG-Disaster Recovery project.

Section 2 That any and all project-related services contracts or commitments made with the above named service provider are dependent on the successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON 13<sup>th</sup> day, November, 2018.

APPROVED:

  
Dennis Simons  
County Judge

ATTEST:  
  
Barbara Earl  
County Clerk

November 13, 2018

**Consider Courthouse roof service agreement or warranty renewal with Tremco (Weatherproofing Technologies, Inc.), and take any necessary action**

It was noted that the last warranty was for ten years. Three proposals were submitted. It was noted that there were funds available in permanent improvement. Discussion was had concerning the different proposals.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to table this item. Motion carried.

**Consider replacement of satellite phone antenna for dispatch, and take any necessary action**

Judge Simons advised that one antenna has been replaced, but now the second antenna has gone out. Discussion was had concerning different options for antenna replacement.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to table this item. Motion carried.

**Consider approval of out of state travel for Sheriff Andy Louderback to attend NIJ Technical Committee on Law Enforcement Firearms Meeting in Washington D.C. on December 3-7, 2018, and take any necessary action**

It was noted that the Association would be providing the funds for this trip.

A motion was made by Judge Simons, seconded by Comm. Karl to approve the out of state travel for Sheriff Andy Louderback to attend NIJ Technical Committee on Law Enforcement Firearms Meeting in Washington D.C. on December 3-7, 2018. Motion carried.

**Consider ratifying Resolution Authorizing County Grant to Friends of Elder Citizens, Inc., and take any necessary action**

Judge Simons advised the Court that this was an annual requirement.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to ratify the Resolution Authorizing County Grant to Friends of Elder Citizens, Inc, and to authorize the Judge to sign. Motion carried.

Resolution as follows:



TEXAS DEPARTMENT OF AGRICULTURE  
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL  
GRANT PROGRAM

RESOLUTION AUTHORIZING COUNTY GRANT  
PROGRAM YEAR 2019

A resolution of the County of Jackson (County, Texas) certifying that the county has made a grant to Friends of Elder Citizens, Inc. (Organization) an organization that provides home delivered meals to homebound persons in the county who are elderly and/or have a disability and certifying that the county has approved the organization's accounting system or fiscal agent.

*WHEREAS*, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (Program); and

*WHEREAS*, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

*WHEREAS*, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds; and

*WHEREAS*, the County recognizes Cheryl Dodd, Treasurer (Authorized Official) as an official of the Organization applying for a Home-Delivered Meal Grant from the Texas Department of Agriculture.

**BE IT RESOLVED BY THE COUNTY:**


SECTION 1. The County hereby certifies that it has made a grant to the Organization in the amount of \$30,000 to be used between the:

1st of October 2018 and the 30th of September 2019

SECTION 2. The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3. The County hereby certifies that it has approved the Organization's accounting system or fiscal agent who meets financial management system requirements set forth in the Uniform Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Intended, read, and passed by the affirmative vote of the County on this 29th day of October, 2018.

 Dennis Simons, County Judge  
Secretary of Agriculture and County Clerk

NOTE: All information shown in this resolution must be included in the resolution passed by the County.  
Updated form 7/14

**Consider Payment of County and precinct bills and court orders**

It was noted there were two court orders for sales tax and fencing repair in Precinct One.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to pay the County and Precinct bills and court orders. Motion carried.

Clerk's note: A copy of court orders on file among exhibits of Commissioners' Court.

**Consider payroll changes, if any, and take any necessary action**

A motion was made by Comm. Karl, seconded by Comm. Hunt to approve payroll changes.

Motion carries.

Payroll changes as follows:

**COMMISSIONERS' COURT  
PAYROLL CHANGES**

November 13, 2018

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Griffin, Sharon	J. P. Precinct #2	Part time	\$0.000	\$10.000	11/13/2018
Holliday, Harbour D.	Jail	Part time	\$0.000	\$18.313	11/02/2018

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
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**Receive various county reports, news and information**

Judge Simons submitted certificates for Monica Foster, Tax Assessor/Collector and Comm. Hunt for CEU's.

**ADJOURNMENT**

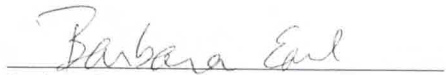
A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:51 am.

**APPROVED** this the 27<sup>th</sup> day of November, 2018.



Dennis Simons  
County Judge

ATTEST:



Barbara Earl, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

**SPECIAL TERM  
SPECIAL SESSION  
NOVEMBER 20, 2018**

On this the 20<sup>th</sup> day of November, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Commissioners' Courtroom of the Jackson County Courthouse, Edna, Jackson County, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Erin Rodriguez	Deputy County Clerk

At which time the following proceedings were had.

**Consider approval of County Payroll, and take any necessary action**

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the County Payroll and vendor register for November 23, 2018 as well as payroll for election judges. Motion carried.

Clerk's note: A copy of payroll on file among exhibits of Commissioners' Court.

**Consider longevity and service awards, and take any necessary action**

Judge Simons advised that longevity would be awarded on December 3 and service awards would be given out the night of the County Banquet on December 6.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the longevity and service awards. Motion carried.

Clerk's note: A copy of longevity and awards on file among exhibits of Commissioners' Court.

**Consider Payment of County and precinct bills and court orders, and take any necessary action**

It was noted that there was one court order.

A motion was made by Comm. Hunt, seconded by Comm. Karl to approve the payment of county and precinct bills and court orders. Motion carried.

Clerk's note: A copy of court order on file among exhibits of Commissioners' Court.

**Consider anti-malware and anti-virus to protect county computers and internet, and take any necessary action**

Kari Bures, deputy auditor, addressed the Court and advised that Webroot expires today, and provided the Court with information regarding the different options. Discussion was had concerning the different options. Recommendations from John Moorhead, Tech Support, were submitted to the Court. It was noted that funds were available in the technology and non-departmental.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to purchase Malwarebytes for anti-malware and anti-virus to protect county computers and internet with remaining balance to come from technology fund. Motion carried.

**Workshop to discuss road material bids**

Discussion was had concerning the process for submitting road material bids. No action taken.

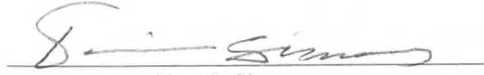
**Receive various county reports, news and information**

It was noted that a representative for GrantWorks will be at the next agenda to discuss grant funds. Comm. Bubela provided the Court with information for internet options at the transfer station to review for next agenda. Comm. Bubela noted that Precinct #2 was requesting more voting machines at the voting location. Judge Simons advised the Court that the Chamber Banquet was set for December 1.

**ADJOURNMENT**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 2:01 pm.  
Meeting **ADJOURNED.**

**APPROVED** this the 27<sup>th</sup> day of November, 2018.



Dennis Simons  
County Judge

ATTEST:



Barbara Earl, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas



**REGULAR TERM  
REGULAR SESSION  
NOVEMBER 27, 2018**

On this the 27<sup>th</sup> day of November, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Erin Rodriguez	Deputy County Clerk

At which time the following proceedings were had.

**Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any**

The minutes from November 13, 2018 and November 20, 2018 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the minutes.

Motion carried.

**Consider Budget amendments, line-item transfers and revenue certifications for FY 2018 and FY 2019 Budget, and take any necessary action**

There were none.

**Receive applications for Director Positions for Emergency Service District #1, and take any necessary action**

Judge Simons advised that the current directors have requested to be reappointed.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to receive the applications for Director Positions for Emergency Service District #1. Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

**Receive applications for Director Positions for Emergency Service District #2, and take any necessary action**

Judge Simons advised that the current directors have requested to be reappointed.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to receive the applications for Director Positions for Emergency Service District #2. Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

**Receive applications for Director Positions for Emergency Service District #3, and take any necessary action**

Judge Simons advised that the current directors have requested to be reappointed.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to receive the applications for Director Positions for Emergency Service District #3. Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

**Consider the reappointment of director Sylvester Walleck to another two-year term with Gulf Bend Center for term ending December 31, 2020, and take any necessary action**

Judge Simons advised that a letter was submitted by Gulf Bend Center requesting that Sylvester Walleck be reappointed.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to reappoint Sylvester Walleck to another two-year term with Gulf Bend Center for term ending December 31, 2020.

Motion carried.

**Consider changing Commissioners' Court meeting date that falls on December 25, 2018, and take any necessary action**

It was noted that the second meeting falls on Christmas Day. Judge Simons advised the session could be moved to December 19 or December 20, and could be combined with the payroll session.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to move the meeting date from December 25, 2018 to December 19, 2018 at 9:00am. Motion carried.

**Consider request from Jackson County Memorial Library to apply to Tocker Foundation for 2 iPad floor stands and 2 iPads, and take any necessary action**

Cherie Robinson, Library Director, spoke to the Court and advised that this would allow portable charging terminals for the library.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the request from Jackson County Central Memorial Library to apply to the Tocker Foundation for 2 iPad floor stands, 2 iPads and portable charging terminals. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.



**Consider RTS Workstation Lease Agreement between the Texas Department of Motor Vehicles "TxDMV" and Jackson County, and take any necessary action**

Monica Foster, Tax Assessor/Collector, advised the Court that this would allow the Deputy Tax Assessors to each have a work station to assist customers and added that this cost has been budgeted for.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the RTS Workstation Lease Agreement between the Texas Department of Motor Vehicles "TxDMV" and Jackson County and to authorize the Judge to sign. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider FY 2019 County Assistance Program through Texas Department of Transportation, and take any necessary action**

Judge Simons advised that the road materials would be split evenly among the four precincts.

A motion was made by Comm. Karl, seconded by Comm. Hunt, to approve the FY 2019 County Assistance Program through Texas Department of Transportation. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider Website Hosting Agreement with County Information Resources Agency, and take any necessary action**

Judge Simons noted that this was offered through TAC at a cost of \$800.00.

A motion was made by Comm. Hunt, seconded by Comm. Karl, to approve the Website Hosting Agreement with County Information Resources Agency. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider designation of Civil Rights Officer, and take any necessary action**

Judge Simons stated that this was in connection with CDBG grant.

A motion was made by Judge Simons, seconded by Comm. Bubela to designate the County Judge as the Civil Rights officer. Motion carried.

Clerk's note: A copy of designation on file among exhibits of Commissioners' Court.

**Discuss, consider and approve a resolution adopting required Community Development Block Grant (CDBG) through the Texas Department of Agriculture (TDA) Civil Rights policies**

Michelle Darilek, Auditor, advised the Court that there were seven different policies, and that Pam Guenther, District Attorney, reviewed all policies.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the resolution adopting required Community Development Block Grant (CDBG) through the Texas Department of Agriculture (TDA) Civil Rights policies. Motion carried.

Resolution as follows:

**A1014**

**Resolution Regarding Civil Rights**

**Jackson County, Texas**

Whereas, Jackson County, Texas, (hereinafter referred to as "Jackson County") has been awarded Tx-CDBG funding through a Tx-CDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, Jackson County, in accordance with Section 109 of the Title I of the Housing and Community Development Act, (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, Jackson County, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, Jackson County, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Tx-CDBG project area;

Whereas, Jackson County, in accordance with Section 104(i) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, Jackson County, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with Limited English Proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each Tx-CDBG project;

Whereas, Jackson County, in accordance with Section 504 of the Rehabilitation Act of 1973 does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds;

Whereas, Jackson County, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing; and

Whereas, Jackson County, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF Jackson County, TEXAS, THAT Jackson County ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003);
4. Section 504 Policy and Grievance Procedures (Form A1004);
5. Limited English Proficiency (LEP) Standards (Form A1010);
6. Fair Housing Policy (Form 1015); and
7. Code of Conduct Policy.

Passed and approved this 22<sup>nd</sup> day of November, 2018.

  
Dennis Simons  
Jackson County Judge

**Consider Appointment of Labor Standards Officer for the Community Development Block Grant (CDBG) through the Texas Department of Agriculture (TDA), and take any necessary action**

A motion was made by Comm. Bubela, seconded by Comm. Belicek to appoint Martha Arosemena and Jennifer Horton as Labor of Standards Officers for the Community Development Block Grant (CDBG) through the Texas Department of Agriculture (TDA).

Clerk's note: A copy of appointment on file among exhibits of Commissioners' Court.

**Consider proclaiming April as Fair Housing Month, and take any necessary action**

A motion was made by Comm. Belicek, seconded by Comm. Karl, to proclaim April as Fair Housing Month. Motion carried.

Clerk's note: A copy of proclamation on file among exhibits of Commissioners' Court.

**Discuss and consider projects available under the Community Development Block Grant (CDBG)-Disaster Recovery through the General Land Office for Hurricane Harvey, and take any necessary action**

Bruce Spitzengel spoke to the Court on behalf of Grantworks and discussed grant requirements and eligible projects. Discussion was had concerning different project options.

A motion was made by Comm. Bubela, seconded by Comm. Karl to authorize the County Judge to notify the General Land Office for the County to apply for infrastructure assistance and to not apply for Buyout/Acquisition funding.

**Consider Courthouse roof service agreement or warranty renewal with Tremco (Weatherproofing Technologies, Inc.), and take any necessary action**

It was noted that the cost could not be split over two years. Discussion was had concerning different options. This item was temporarily passed.

**Consider replacement of satellite phone antenna for dispatch, and take any necessary action**

Andy Louderback, Sheriff, spoke to the Court and suggested that the current antenna be sent off, examined, and possibly refurbished. A new antenna could be purchased at a later time.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to replace the satellite phone antenna for dispatch first checking if it can be tied into the existing antenna, if that does not work have the antenna refurbished. Motion carried.

**Consider proposals for internet service at Transfer Station, and take any necessary action**

Comm. Bubela submitted two proposals to the Court from YKC and TISD, and noted that although YKC cost more, it provides a higher speed and unlimited data.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to accept the proposal from YKC. Motion carried.


Clerk's note: A copy of proposals on file among exhibits of Commissioners' Court.

**Consider Treasurer's report, and take any necessary action**

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve Treasurer's Report. Motion carried.


Court approval as follows and entire report on file among exhibits of Commissioners' Court:


  
MINUTES OF COUNTY FINANCES  
TREASURER'S REPORT


IN THE MATTER OF COUNTY FINANCES  
IN THE HANDS OF  
MARY HORTON, TREASURER  
OF JACKSON COUNTY, TEXAS


COMMISSIONERS' COURT  
JACKSON COUNTY, TEXAS  
IN REGULAR SESSION  
NOVEMBER TERM 2018


IN ACCORDANCE with Section 114.026, Local Government Code, we, the undersigned, constituting the entire Commissioners' Court of said County, certify that on the 27th day of November 2018, at the Regular term of Court, we compared and examined the monthly report of Mary Horton, Treasurer of Jackson County, Texas, for October 2018, and finding the same correct, entered an order in the Minutes approving said report, which states total cash and other assets on hand as: \$0,364,599.37

  
Dennis Simons, County Judge


  
Wayne Hunt, Commissioner Pct. #1

  
Wayne Bubela, Commissioner Pct. #2


  
Anthony E. Belicek, Commissioner Pct. #3

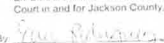
  
Dennis Karl, Commissioner Pct. #4

SWORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County Commissioners of said Jackson County, each respectively, on this 27th day of November A.D., 2018.

  
Attest: Barbara Earl, County Clerk

FILED FOR RECORD THIS the 27th day of November A.D., 2018, and recorded on the 27th day of November A.D., 2018.

  
Barbara Earl, County Clerk and  
Ex-Officio Clerk of the Commissioners' Court in and for Jackson County, Texas

  
Deputy

**Consider Payment of County and precinct bills and court orders**

It was noted there was one court order for county antiviral subscriptions in the amount of \$4,587.54. Thebills also include service awards and longevity.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to pay the County and Precinct bills and court order. Motion carried.

Clerk's note: A copy of court order on file among exhibits of Commissioners' Court.

**Consider payroll changes, if any, and take any necessary action**

There were none.

**Receive various county reports, news and information**

Judge Simons submitted a certificate for Monica Foster, Tax Assessor/Collector. Comm. Hunt noted that there was a safety meeting scheduled for December 3. Monica Foster talked to the Court about the Christmas Parade. Mary Horton, Treasurer, reminded the Court that the County Banquet was December 6.

Court recessed at 10:40am.

Court reconvened at 10:52 with full court present.

At which time the following proceedings were had:

**Consider Courthouse roof service agreement or warranty renewal with Tremco (Weatherproofing Technologies, Inc.), and take any necessary action**

More discussion was had concerning the different options.

A motion was made by Comm. Hunt, seconded by Comm. Karl, to approve the Courthouse roof warranty renewal for ten years with funds to come from permanent improvement fund. Motion carried.

Clerk's note: A copy of renewal on file among exhibits of Commissioners' Court.

**ADJOURNMENT**

A motion was made by Comm. Belieck, seconded by Comm. Bubela to adjourn at 9:27 am. **APPROVED** this the 11<sup>th</sup> day of December, 2018.



Dennis Simons  
County Judge

ATTEST:



Barbara Earl, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas